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## West Berkshire Council Forward Plan 18 July 2017-31 October 2017

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may however change and you are asked to contact Moira Fraser – Tel (01635) 519045 or email: moira.fraser@westberks.gov.uk to confirm the contents of any meeting agenda before attending. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3112	Key Accountable Performance 2016/17: Year End	To present the basket of key accountable measures and activities for 2016/17.	EX	01 July 2017	27/07/17 EX		19/07/17					Catalin Bogos	Resources	Leader of the Council, Strategy		No	Yes
EX3217	Revised Community Infrastructure Levy Regulations 123 List	To update the Community Infrastructure Levy Regulations 123 list following the EIP into the Housing Sites Allocation Development Plan Document.	EX	01 July 2017	27/07/17 EX		19/07/17					Sarah Ball	Environment	Deputy Leader, Planning, Housing & Leisure		No	Yes
EX3318	A339/ Bear Lane Improvements	To report the results of the public consultation and approve an appropriate way forward.	EX	01 July 2017	27/07/17 EX							Jon Winstanley	Environment	Highways & Transport			
EX3338	Annual Report (Performance)	To present the Council's Annual Performance Report to the Executive.	EX	01 July 2017	27/07/17 EX		19/07/17					Catalin Bogos	Resources	Leader of the Council, Strategy			
EX3340	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 July 2017	27/07/2017 EX		19/07/17					Richard Turner	Communities	Leader of the Council		Yes	No
EX3351	Prospect Place - Asset Disposal Paragraph 3 – information relating to financial/business affairs of particular person	The presents an opportunity to complete the sale of surplus land for a capital receipt of £350,000.	EX	01 July 2017	27/07/2017 EX		19/07/17					Richard Turner	Resources	Finance, Transformation and Economic Development		Yes	
ID3235	West Berkshire Forward Plan – 30 August 2017 to 30 November 2017	To agree the Forward Plan for the next four months.	ID	01 July 2017		27/07/17	19/07/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service	No	No
ID3292	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 July 2017		01/07/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships		No	Yes
ID3350	Council Tax Reduction Scheme Hardship Policy	To agree how West Berkshire Council's Revenues and Benefits Service will operate the scheme and to agree some of the factors which will be considered when deciding if an Exceptional Hardship Fund payment can be made.	ID	01 July 2017		18/07/17	10/07/17					Iain Bell	Resources	Corporate Services			
PP3352	Public Protection Partnership Scheme of Delegation	To consider the Scheme of Delegation.	pp	01 July 2017							tbc JPPC	Steve Loudon (Bracknell)	Environment	Community Resilience & Partnerships		No	Yes
PP3353	Joint Case Management Unit Agreement	To approve the final draft agreement.	pp	01 July 2017							tbc JPPC	Steve Loudon (Bracknell)	Environment	Community Resilience & Partnerships		No	Yes
PP3354	Appointment of Director Trading Standards South East Ltd	To appoint a director and alternative director to represent partner authorities on the Board of Trading Standards South East Ltd	PP	01 July 2017							tbc JPPC	Sean Murphy	Environment	Community Resilience & Partnerships		No	Yes
GE3252	Annual Governance Statement - Statement in Support by the Monitoring Officer	To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Monitoring Officer.	GE	01 August 2017			11/08/17		21/08/17 GE			Sarah Clarke	Resources	Corporate Services			
GE3253	Annual Governance Statement - Statement in Support by the Section 151 Officer	To provide evidence and independent verification of governance matters which may impact on the Annual Governance Statement from the viewpoint of the Section 151 Officer.	GE	01 August 2017			11/08/17		21/08/17 GE			Andy Walker	Resources	Corporate Services			
GE3255	Update on Ethical Matters - Quarter 1 of 2017/18	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	GE	01 August 2017			11/08/17		21/08/17 GE			Sarah Clarke	Resources	Chairman of Governance and Ethics			
GE3269	Annual Governance Statement	To allow the committee to review the Annual Governance Statement before it is signed by the Leader and Chief Executive	GE	01 August 2017			11/08/17		21/08/17 GE			Ian Priestley	Resources	Corporate Services			
GE3251	West Berkshire Council Financial Statements 2016/17 including external auditor's opinion	To provide members with the final copy of the Council's Financial Statements.	GE	01 August 2017			11/08/17		21/08/17 GE			Andy Walker	Resources	Leader of the Council, Strategy			
ID3302	Street Cleansing and Litter Picking Service	To seek permission to go out to consultation about the Street Cleansing and Litter Picking Service.	ID	01 August 2017		01/08/17	tbc					Jackie Ward	Environment	Culture and Environment	Public consultation	No	Yes
ID3293	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 August 2017		01/08/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
ID3321	Parking scheme - Consolidation Order Amendment 25	To consider the responses received during statutory consultation	ID	01 August 2017								Alex Drysdale	Transport and Countryside	Highways & Transport			
ID3322	Parking scheme - Consolidation Order Amendment 26	To consider the responses received during statutory consultation	ID	01 August 2017								Alex Drysdale	Transport and Countryside	Highways & Transport			
PC3214	Remuneration for Election Roles	To consider the remuneration offered for various roles associated with elections.	PC	01 August 2017							tbc	Moira Fraser	Resources	Corporate Services		No	Yes

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C3093	Amendments to the Constitution - Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 September 2017			11/08/17	14/09/17 C	21/08/17 GE			Sarah Clarke	Resources	Leader of the Council, Strategy		No	No
C3310	Appointment of the Independent Remuneration Panel	To agree the membership and scope of the IRP.	C	01 September 2017			06/09/17	14/09/17 C				Moira Fraser	Resources	Leader of the Council			
C3192	Changes to the Constitution	To make amendments to the Constitution.	C	01 September 2017				01/09/17 C	TBC			Moira Fraser	Resources				
EX3180	Key Accountable Performance 2017/18: Quarter One	To report quarter one outturns against the Key Accountable Measures contained in the 2017/18 Council Performance Framework and any additional performance intelligence.	EX	01 September 2017	07/09/17 EX		30/08/17					Catalin Bogos	Resources	Leader of the Council, Strategy			
EX3272	Legal Shared Service	The purpose of this report is to seek an 'in principle' decision to consider a shared service for Legal Services.	EX	01 September 2017	07/09/17 EX		30/08/17					Sarah Clarke	Resources	Corporate Services		No	Yes
EX3303	Financial Performance Report 2017/18 - Quarter One	To inform Members of the latest financial performance of the Council.	EX	01 September 2017	07/09/17 EX		30/08/17					Melanie Ellis	Resources	Finance, Transformation and Economic Development		No	Yes
EX3341	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 September 2017	07/09/17 EX		30/08/17					Richard Turner	Communities	Leader of the Council		Yes	No
ID3236	West Berkshire Forward Plan – 10 October 2017 to 31 December 2017	To agree the Forward Plan for the next four months.	ID	01 September 2017		07/09/17	30/08/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		
ID3294	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 September 2017		01/09/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
PP3320	Air Quality Action Plan	To agree the Air Quality Action Plan outlining measures for improving air quality within the Air Quality Management Areas declared for the Twyford and Wokingham Town Centres	PP	01 September 2017							19/09/17 JPPC	Sean Murphy	Environment	Community Resilience & Partnerships			
EX3298	Insurance Retender 2017	The Council is putting all of its insurance arrangements out to re tender, with new contracts needing to be in place by 1st November 2017. The decision to award the contracts is reserved to the Executive.	EX	01 October 2017	19/10/17 EX		11/10/17					Ian Priestley	Resources	Corporate Services		No	
EX3342	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 October 2017	19/10/17 EX		11/10/17					Richard Turner	Communities	Leader of the Council		Yes	No
ID3237	West Berkshire Forward Plan – 14 November 2017 to 31 January 2018	To agree the Forward Plan for the next four months.	ID	01 October 2017		12/10/17	04/10/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		
ID3295	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 October 2017		01/10/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			